

### Legal Notice

The Mississippi Department of Transportation (MDOT) intends to employ a consulting engineering firm to provide engineering services utilizing a Cost plus Fixed Fee, Labor Hour/Unit Price or Lump Sum/Firm Fixed Price contract to develop plans for pavement reconstruction on I-55 from the Copiah CL to Byram (approximately 10 miles). The plans will include widening I-55 to 6 lanes from Terry to Byram (approximately 6 miles), Project No. IM-0055-02(235)/106023-102000, Hinds County. The contract will include development of final construction plans which includes profile grades, plan-profile sheets, earthwork quantities, pavement typical sections and details, traffic control, signing plans, ITS plans, traffic signal plans, lighting plans, erosion control plans, supplemental survey, bridge hydraulic analysis, "No-Rise/No-Impact" certification and other specified plan details and plan quantities for all items necessary for the construction of this project. The work will include retaining wall design and bridge design for widening and/or replacing 6 bridges (Bridge Structure #'s: 82.5B, 82.5C, 78.8B, 78.8C, 78.4B and 78.4C) which includes three hydraulic sites with twin bridges. The work will also include geotechnical investigation for design of bridges and retaining walls. All pavement thicknesses to be used will be provided by MDOT. Bridge design for widening shall be in accordance with the latest AASHTO Standard Specifications for the Design of Highway Bridges. Bridge design for replacement and Retaining Wall design shall be in accordance with AASHTO LRFD Bridge Design Specifications. Upon selection, negotiation, and execution of contract, the MDOT anticipates the duration of the project to be approximately 1½ years. We anticipate executing the contract by March 15, 2013.

Consulting engineering firms interested in providing these services may so indicate by furnishing the Department seven (7) copies of an Expression of Interest which should consist of the following:

1. A cover letter specifying the name and complete description of the project, the name of the project manager, and the location and address of the managing office;
2. A resume for each principal member, the project manager, and employee(s) of the firm anticipated to be assigned to the project. Also, provide a team organizational chart and list each person's experience and qualifications, including proof that the Project Manager is licensed as a Mississippi Professional Engineer and that the firm has met state licensure and certification requirements\*. The team organizational chart should include each individual's name, job description (for the project), and company of employment.
3. For each engineer anticipated to be assigned to the project that will perform structural design of bridges, retaining walls, and appurtenances, the firm (or sub consultant) should provide a listing of the past projects where the engineer specifically utilized the AASHTO Standard Specifications for the Design of Highway Bridges and/or AASHTO LRFD Bridge Design Specifications for the design of structures along with a brief description of the engineer's involvement in the project and the project owner contact information.
4. A description of similar type work completed during the past five (5) years which qualifies the consultant for this work. Include in the description the amount of the project, the date the project was initiated, the schedule completion date in accordance with the progress schedule, and the actual completion date. If the project was not completed on-time, identify any justifications. The firm should provide contact information for each of the projects. This will include the name of the client's and client's representative that can verify and discuss the project;
5. Provide any information to indicate that the team has the necessary resources, including available staff, to complete the project within the timeframe indicated above. The Consultant should indicate any other active projects that any individuals, as listed on the organization chart (including any subconsultant(s)), are currently working to complete. The consultant should indicate how they plan to balance workloads to commit the staff and resources necessary to successfully complete the project on-time.

6. Part II of Standard Form (SF) 330, Architect-Engineer Qualifications. This Form can be obtained at [http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20\(SF\)%20330,%20Part%20II.pdf](http://sp.gomdot.com/Consulting%20Services/Forms/Standard%20Form%20(SF)%20330,%20Part%20II.pdf). Interested firms without internet access may obtain this information by contacting Scot Ehr Gott at (601)359-7536; and,
7. A response containing the information upon which the consultant will be evaluated (see below).

The Department will evaluate the Expressions of Interest based on the following factors listed in their relative order of importance: Consultant's (and any subconsultant's) infrastructure, supporting staff, and sub-consultants available to facilitate the scope of the project; Consultant's (and any subconsultant's) past experience, performance, and qualifications on Roadway Design Projects with MDOT and/or other clients; Consultant's (and any subconsultant's) past experience, performance, and qualifications on Bridge Design in accordance with the AASHTO Standard Specifications for the Design of Highway Bridges and/or AASHTO LRFD Bridge Design Specifications with MDOT and/or other clients; Consultant's past performance and experience in achieving agreed project delivery schedules and current plan to commit necessary staff and resources to complete the project on-time; Location/proximity of the consultant's (and any subconsultant's) office(s); and Quality of Proposal.

To be considered, the "Expression of Interest" proposal must respond to all requirements of this legal ad and any addenda. The recommended proposal length should not exceed twenty five (25) pages, exclusive of appendices. The resumes, SF-330 Part II, proof of State Licensure and certificates requirements, and other information not relevant to the requirements should be included in the appendices. The Consultant's cover letter, table of contents, summaries and introductions, team organizational chart, past performances, & responses to the evaluation criteria should be included in the 25 pages. Pages should be numbered, single-spaced, one-sided, 8.5" by 11" with margins of at least one inch on all four sides. No more than five pages may be 11" by 17", but they may count as two sheets each against the recommended 25 page maximum. Information within the recommended 25 page limit of the proposal should be complete and sufficient in scope for the selection committee to evaluate the Consultant. Also, all text information in the recommended 25 page limit should be shown in a readable font, size 12 points or larger. Headers, charts, and other graphics may be provided in a different font type and size providing they are legible. Section dividers, tabs, or similar means are recommended but are not counted as part of the recommended 25 page limit. These recommendations will be considered when evaluating the quality of proposal.

The MDOT reserves the right to reject any and all Proposals, discontinue contract execution, and/or request additional information with any party at any time prior to final contract execution.

MDOT reserves the right to obtain references from any source listed in the PROPOSAL and any other source deemed appropriate for any of the requirements/criteria listed in this RFP.

All questions related to this solicitation shall be e-mailed to the addressee below:

Scot Ehr Gott, P.E.,  
MDOT Director of Consultant Services  
e-mailed to [sehr Gott@mdot.state.ms.us](mailto:sehr Gott@mdot.state.ms.us)  
and copy [srone@mdot.state.ms.us](mailto:srone@mdot.state.ms.us)

Only written requests e-mailed to the above addressee will be considered. No requests for additional information or clarification to any other MDOT office, consultant, or employee will be considered. All responses and addenda will be in writing and will be posted to the MDOT website (<http://sp.gomdot.com/Consulting%20Services/Pages/LegalAdvertisements.aspx>) no later than 7 days prior to the submittal deadline. The submission deadline for questions will be 10 days prior to the submittal deadline. Consultants shall be solely responsible for checking the website for updates. The MDOT will not

be responsible for any oral exchange or any exchange of information that occurs outside the official process specified herein.

MDOT reserves the right to select one (1) consultant or select a short list of consultants from whom more information will be required.

The DBE goal is 3%.

CONSULTANTS may visit MDOT's website, [www.gomdot.com](http://www.gomdot.com), to view a complete list of "Certified DBE Firms" which have been certified as such by the Mississippi Department of Transportation and other Unified Certification Partners (UCP). The DBE firm must be on the Department's list of "Certified DBE firms" as listed on MDOT's website, [www.gomdot.com](http://www.gomdot.com) and approved by MDOT to count towards meeting the DBE goal.

To be considered, all replies must be received by 5:00 p.m., Central Time, Thursday, November 1, 2012, in the Office of the Director of Consultant Services, Scot Ehrgott, mail code 90-01, Mississippi Department of Transportation Building, 401 North West Street, Jackson, Mississippi, 39201.

This Legal Notice will appear in the Clarion Ledger on October 3<sup>rd</sup> and 10th, 2012.

The Mississippi Transportation Commission and the Mississippi Department of Transportation are equal opportunity employers.

\*Miss. Code Ann Sections 73-13-1 through 73-13-45 (1972) (as amended) govern the practice of engineering in Mississippi. Firms are encouraged to contact the Mississippi Board of Licensure for Professional Engineers and Surveyors at (601) 359-6160 to insure that individuals and firms are qualified to offer and provide services in the State of Mississippi. The Board's web address is [www.pepls.state.ms.us](http://www.pepls.state.ms.us).